

**APOSTILLE/AUTHENTICATION APPLICATION**

<b>Name:</b>			<b>Student Identification Number</b>
First (Given)	Middle	Last (Family)	
<b>Email Address:</b>			<b>Telephone Number:</b>
Street Address Line 1:			
Street Address Line 2:			
City/State/Country:			Postal Code:

**Document:** Indicate the document to be certified and if the original is enclosed or a reproduction is requested.  
 Certificate       Diploma       Official Transcript      |       Enclosed       Requested

**Academic Program/Plan:**

Degree:
Major and/or Emphasis:

**Your Name on Your Certificate or Diploma:** (Degree Name) If you are applying for an apostille or authentication, and you have not included an original with this application, print your name below as you would like it to appear on your certificate or diploma. Names dissimilar to the Primary Name (Legal Name) of record may require documentation. Certificates and diplomas are printed using the Degree Name.

Degree Name:
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**Apostille/Authentication and Other Charges:** Certified documents are typically mailed within four and ten weeks.

Reproduction:  Certificate - \$25.00       Diploma - \$50.00       Official Transcript - \$10.00  
 Certification:  Apostille - \$15.00       Authentication - \$25.00

Country: \_\_\_\_\_ Country: \_\_\_\_\_  
 An apostille or authentication of a certificate, diploma, or official transcript requires that the country to be indicated above. (Hague Conference on Private International Law)

Mail Options:  First-Class Mail – **FREE**       Domestic Express - \$15.00       Int'l Express - \$25.00

**TOTAL for all required and requested services: \$ \_\_\_\_\_**

Signature of Student:	Date:
(Required in accordance with the Family Educational Rights and Privacy Act of 1974)	



**Payment Information:** Attach the check or money order to this application here OR write in your credit or debit card information below.

Name on Card:	Date:
Card Number:	Expiration Date:
Signature of Cardholder:	Date: