

DEGREE AUDIT APPLICATION - USA

Name:	Student Identification Number:
First (Given) Middle Last (Family)	

Email Address:	Telephone Number:
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Academic Program/Plan:

Degree:
Major and/or Emphasis:

Graduation: Indicate the TERM and YEAR your program requirements will be completed.

Summer (September 30th)
 Fall (December 31st)
 Winter (March 31st)
 Spring (June 30th)
 Year: _____

Your Name on Your Diploma: (Degree Name) Print your name below as you would like it to appear on your diploma. Names dissimilar to the Primary Name (Legal Name) of record may require documentation. Diplomas are printed using the Degree Name. *Go to CityU Student Center/Personal Information.*

Degree Name:

Commencement Ceremony: For detailed instructions on participation in the next commencement ceremony please contact the Commencement Help Desk at commencement@cityu.edu or visit our website at <http://www.cityu.edu/about/services/commencement/index.aspx>.

Degree Audit and Other Charges: Diplomas are typically mailed to the Home Address of record within four and ten weeks of the degree being awarded. *Go to CityU Student Center/Personal Information.*

Degree Audit (Required): 100.00
 Certification (Optional): Apostille - \$15.00 Authentication - \$25.00
 Country: _____ Country: _____
An apostille or authentication of a diploma requires that the country to be indicated above.
 (Hague Conference on Private International Law)
 Mail Options: First-Class Mail – FREE
 Domestic Express - \$15.00
 Int'l Express - \$25.00

TOTAL for all required and requested services: \$ _____

Signature of Student: _____	Date: _____
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(Required in accordance with the Family Educational Rights and Privacy Act of 1974)



Payment Information: Attach the check or money order to this application here OR write in your credit or debit card information below.

Name on Card:	Date:
Card Number:	Expiration Date:
Signature of Cardholder:	Date: