



Message to Campus Regarding Novel Coronavirus (March 16, 2020)

As we continue to monitor the guidelines from government and public health officials related to COVID-19, the University has adjusted the delivery of some CityU classes for spring quarter. As a means to limit in-person contact and support the social distancing that is being called for to suppress the spread of the virus, for the first four weeks of spring quarter (April 1st – May 1st), all class meetings that were scheduled to be held face-to-face will be moving to synchronous, video-conference delivery.

What does this mean? This means if your course has a required face to face meeting(s) during this period, the class meeting(s) will be held as scheduled, but rather than meet in person at a CityU or hosted CityU location (school district, community college), you will be meeting virtually from a location of your choice via video conference. Your instructor will post information on accesses the class session(s) in your Blackboard course shell. There will be how-to and other resource materials provided both on the My.Cityu.edu Student Help Center page and in your blackboard shell. It is vitally important that you review the posted information when it becomes available three days prior to your scheduled class start so that you have no issues with attendance in your class.

At this time, there are no plans to completely close campuses. That means that regular services are still available to you both virtually and in person. If you need to access a service such as disability services, counseling, the financial aid office, etc. please call the campus prior to coming in to ensure that appropriate staff are available to work with you.

We will continue to monitor the situation and update you should our plans change. Our goal is to safely keep you on track for graduation and avoid disruption in your learning. Please check your CityU email and the my.cityu.edu portal regularly for the latest information from your instructor and the University.

Commonly Asked Questions

I am registered for an online class, will I have required synchronous video-conferencing?

- No. There will be no change to how online courses are delivered. Courses are scheduled to start April 6th and will operate as normal.

I am registered for an in-class (IN) or mixed-mode (MM) course, do I have to attend the video-conference?

- Yes, you are still responsible and will be held accountable for attendance in all of your courses. You are expected to attend class *at the regularly scheduled time* showing on your course schedule. This is NOT online delivery with flexible meeting times.

What if I need help technical help to attend my in-class or mixed mode scheduled session?

- If you need technical support with Collaborate or Zoom (if that is the tool your faculty is using) or anything else within your BlackBoard shell contact the 24/7 Help Desk.

What if I don't have reliable internet access for video conferencing?

- If you anticipate difficulty accessing video conferencing due to your personal internet access, please email info@cityu.edu no later than April 1st to arrange access to a computer lab or classroom space on the CityU campus nearest you.

I currently receive accommodation for a disability, will my accommodation change?

- The Disability Support Services Office (disability@cityu.edu or 206.239.4751) will be proactively working with students to review existing spring accommodations impacted by this change. If you do not currently have an accommodation and feel that this change of delivery may impact you please contact the Disability Support Services Office prior to the start of spring quarter.

I am an F-1 student, does this impact my visa?

- The change on how we are conducting in-class and mixed-mode delivery classes will not impact your visa. SEVP has provided flexibility to the University during the outbreak. However, you **will be** held accountable for all attendance requirements for your classes and normal rules apply for attendance and participation.

I am using Federal Financial Aid does this impact my funding?

- The change on how we are conducting in-class and mixed-mode delivery classes will not impact your Federal Financial Aid funding. The DOE has provided flexibility to the University during the outbreak. However, you **will be** held accountable for all attendance requirements for your classes and normal rules apply for attendance and participation.

I am a student utilizing Veterans' Administration Educational Benefits for housing, does this impact my funding?

- At this time, depending on the courses for which you are registered and the program you are in, there may be an impact to your benefits. We have been notified that new guidance will be coming out shortly and we will be communicating this information to affected students as it becomes available. If you have questions, please contact the VA Office on campus at 206-239-4539.